



2553 Proudfoot Street
Mississauga, Ontario L5C 2N9
CANADA
Tel. (289) 232-1022 • Fax (905) 804-0645
www.montessoriprintshop.com

Welcome to Montessori Print Shop!

Please be advised that these files/lessons are copyrighted. You are not permitted (by law) to: share these files, copy these files and distribute or sell them, or print these files and distribute or sell them. You do however; have full rights to print these files repeatedly for your own personal use, or for the use of the children within your school/homeschool.

Opening the Files

Each file is in PDF format which is read by the Adobe Reader program. This program is FREE to download at www.adobe.com - please be sure that you have an updated version or you may experience problems opening and printing the Files.

Printing the Files

These materials are designed to be printed on 8 ½ x 11" paper. We suggest using cardstock for materials that you will be laminating, or don't wish to reprint often. When you are printing these files you may have to alter the "properties" within the printer window to accommodate the size of paper you will be printing on and/or the quality of the print/color.

Printer Properties (if the pages are not printing correctly try altering the printer properties)

Page Scaling: Reduce to Printer Margins

Auto-Rotate and Center: check this box

Choose Paper Source by PDF Page size: check this box

Laminating

Prior to laminating consider if the material should be color-coded (if it isn't already). If you would like a color frame around the material: cut the cards out, cut colored cardstock just larger than the card itself, and glue the colored cardstock on the back of the original cards - then laminate. You can also purchase small round/square colored stickers to stick on the backs of the cards, or draw colored dots on the backs to color-code them.

If you will be using glue on your materials before laminating them - only use glue sticks - DO NOT use white craft glue or any other kind of glue as it will ruin your material when it is run through the hot laminator.

To laminate without leaving a laminate edge: Simply laminate the entire page, and then cut along the lines.

To laminate leaving a laminate edge: You will have to cut out all cards first, laminate, and then trim the laminate leaving a small laminate edge around all cards. This is the better option for materials being used by young children (ages 3-6) and material that will be heavily used.



2553 Proudfoot Street
Mississauga, Ontario L5C 2N9
CANADA

Tel. (289) 232-1022 • Fax (905) 804-0645
www.montessoriprintshop.com

Storage

Most of our labels are designed to fit in to the drawers of a variety of Hardware Towers. This is an excellent method of storing the hundreds of labels that are commonly in Montessori Environments. The front of each drawer in the Tower can be labelled with a written word or a picture for the non-readers. These Towers come in many different shapes, sizes and colors and are easily found in the Hardware sections of Home Depot, Wal-Mart, Canadian Tire and on-line stores. As well, plastic baskets found in Wal-Mart, Target, kitchen stores and 'dollar stores' are available in a large variety of shapes, sizes and colors, and are relatively inexpensive.



Additional Help Required

Please contact us if you encounter problems opening or printing these files. We have excellent Customer Service and are here to help.

Please note: due to the nature of this material (digital medium) we do not offer refunds or exchanges.

We truly appreciate your business and hope you find these printable lessons/materials useful for years to come! We look forward to serving you again.

Kindest Regards,
Montessori Print Shop